



RIDDELLS CREEK NEIGHBOURHOOD HOUSE INC.



59 Main Rd, Riddells Creek.
PH: 5428 7836. E: rcnh@westnet.com.au
PO Box 17, Riddells Creek, 3431

Office use only:

| | | |
|------------------------------------|-----------------|--------------------------|
| Payment method: Cash/chq/online | Receipt number: | Entered onto class list: |
|------------------------------------|-----------------|--------------------------|

Course enrolling in:

| | | |
|--------|----------|-------------|
| Title: | Surname: | First Name: |
|--------|----------|-------------|

Postal address:

Suburb/Town/postcode:

| | | |
|-------------|---------|-------|
| Home phone: | Mobile: | Work: |
|-------------|---------|-------|

Email:

| | | |
|----------------|------------------------------------|--|
| DOB: / / | Gender: Male Female (circle) | |
|----------------|------------------------------------|--|

EMERGENCY CONTACT DETAILS:

Name:.....Relationship:.....Ph:.....

Mobile: Allergies/Medication:

PAYMENTS:

IN PERSON: Cash or cheque only. No EFTPOS.
 Business hours 10-3pm Monday to Friday.
 After hours: Place payment in envelope that has your name and class you are paying for and put in sealed envelope in the after hours chute located on the front porch of the Neighbourhood House.

MAIL: Cheques only. Riddells Creek Neighbourhood House. PO Box 17, Riddells Creek, 3431.

DIRECT DEPOSIT DETAILS:

Bank: Bendigo Bank
 BSB: 633-000
 Account: 149 361 065
 Use your surname in reference line and send us an email to confirm payment has been made:
rcnh@westnet.com.au



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| Tick | REASON FOR DOING THIS COURSE: |
|------|-------------------------------------|
| | For personal reasons |
| | To get into another course of study |
| | To get a better job or promotion |
| | To start my own business |
| | It is a requirement of my job |
| | Other |

| Tick | PLEASE TICK ANY CATEGORY YOU FIT INTO: |
|------|--------------------------------------------------------------|
| | Senior/retiree |
| | Young person (12-25) |
| | Child |
| | From a culturally and/or linguistically diverse group (CALD) |
| | Indigenous |
| | Unemployed |

| Tick | HOW DID YOU FIND OUT ABOUT THIS COURSE: |
|------|---------------------------------------------------------------------------------------------------------------|
| | Facebook |
| | Neighbourhood House Network Brochure (term brochure that lists all activities from each house in our region). |
| | Riddells Creek Neighbourhood House leaflet/flyer. |
| | Word of mouth |
| | Riddell Roundup |
| | School newsletter |
| | Other |

Photography permission:

I give Riddells Creek Neighbourhood House permission to take and use photographs of me for the purpose of marketing the activities of the Neighbourhood House.

Yes No. (please circle response)

TERMS AND CONDITIONS OF ENROLMENT:

By signing this form I hereby accept the terms and conditions of enrolment.

- ◇ Courses require a minimum number of students to enrol to enable them to run.
- ◇ The Neighbourhood House may have to cancel an advertised course due to low enrolment numbers.
- ◇ If the Neighbourhood House cancels a course and participants have paid the course fee, the course fee will be refunded in full.
- ◇ If a participant cancels their enrolment with less than 24hours notice and the course has to be cancelled due to this cancellation leading to not meeting minimum number of participants then 20% of funds paid will be deducted from paid fees.
- ◇ If participant cancels enrolment after commencement of course, no refunds will be given.

Name:

Signature:

Date:

Date of enrolment:

Amount paid:

Receipt number:

Name added to course enrolment sheet: yes